

MENOMONIE COMMUNITY GARDEN

2019 REGISTRATION PACKET

Thank you for your interest in the Menomonie Community Garden! The MCG is entering its ninth season and is steadily growing in scope and membership. Whether you have recently developed an interest in gardening or have been growing for years, there is plenty of room to share in this community endeavor. This packet contains general information, garden regulations, and a registration form. We are a non-profit under Farmer to Farmer, Inc.

LOCATION

The Menomonie Community Garden is located at 2500 9th Street E, just south of Phelan Park. Parking is available along with a bike rack. The garden is on city property. The MCG, or the city of Menomonie, is not responsible for damaged, lost, or stolen property.

PLOTS

Plots dimensions measure 20' x 25' and are assigned by registrar along with applicant preference. Half plots are also available. Gardeners from the previous season may retain their previous garden plot if their registration is submitted by April 1st. Plots will not be assigned over the phone or without completed registrations. Payment by check or Pay Pal must accompany the registration. The plot limit is four per registration.. Requests for additional plots may be submitted and you will be notified via email if additional plots are available. Gardeners usually find 1 plot provides more vegetables than their needs. If preserving produce more than 1 plot will provide the amounts needed. A limited number of raised bed plots are available. One raised bed per applicant and if a bed not rented by May 25th an applicant may rent 2 beds.

RENTAL FEE & AMENITIES

The rental fee per full plot is \$30 and half plot \$15. Raised beds and quarter (1/4) plots in the no-till area are \$8. *Payment instructions are with the registration form.*

Included in the rental fee are: water, fencing, tilling preparation, tools in the shed, and membership at garden meetings. One vote per applicant when voting is required at meetings. Gardeners are expected to help maintain the common gardens if they harvest from them. The raspberries are maintained and harvested by a committee.

PLOT GRANTS

Occasionally, MCG has funds available for individuals who wish to garden but cannot afford the plot rental fee. If you are interested in being considered for a plot grant, please mark the registration form accordingly. Grants are dependent on any sponsorship money received. You will be notified if you are a recipient along with your plot assignment.

PLOT SPONSORSHIP

If you are not able to join the MCG at this time but would like to sponsor a plot for the season, you may submit a registration form with payment. Plot sponsorships will be distributed on a first come, first serve basis. If plot sponsorships are not used during the season, the donation will be used for sponsorship initiatives.

TILLING and STAKING

The entire garden will be tilled for garden upkeep and planting preparation before opening of the season. Plots need to be staked before gardening can start. The garden has no-till plots available on a first come, first serve basis. Please mark the form if you are requesting a no-till plot.

MCG MEMBER

Any gardener that joins the MCG is considered a member of the association and is encouraged to attend MCG meetings. You will be notified of meeting times and locations along with pertinent information by email. Information is also on the web site and blackboard. Please read the minutes before the meeting and print out the agenda.

REGISTRATION GUIDELINES

- For registrations to be accepted, forms must be complete, signed, and submitted with proper payment. You will be notified of your garden plot assignment by email.

TIMELINE

May 1st to May 10th

June 30

October 1st to 15th in general gardening area

Tilling and staking complete & garden open (weather permitting)

Registration ends in main gardens

Garden season officially ends

GARDENING REGULATIONS (Updated 8/18 by gardeners)

Applicant shall sign that rules were read and agreed to when applying to rent a plot each year.

The Applicant will:

1. Pay the non-refundable rental fee that correlates with the number of plots requested.
2. Not garden until all fees are paid and a Rental Agreement is signed and received by MCG.
3. Respond to any correspondence from MCG leaders when required.
4. Keep weeds down and maintain any common area immediately surrounding my plot(s) (adjacent pathways, fences, etc.) clear of trash, litter, and weeds. All trash gets taken home for disposal or recycling.
5. Keep a regular maintenance schedule throughout the growing season and arrange for someone to care for my plot during any significant time away.
6. Remain on-site while watering.
7. The Board will contact the applicant if the plot has been neglected or improperly cared for and given 10 days to address concerns before further action is taken. The applicant will have a probation year the next season. If the plot continues to be uncared for, further applications will not be honored.
8. Use the garden waste area for depositing garden waste and weeds. Not to include plastics, any foods waste other than fruits or vegetables.
9. Only harvest food grown in the plot (s), unless given permission by other plot owners.
10. Supervise their children or group in activities within the common area and their garden.
11. Keep their pets on a leash in owner's garden plot. All pet waste shall be removed from the garden by pet owner.
12. Notify MCG (menomoniecommunitygarden@gmail.com) if the plot must be abandon.
13. Only garden during daylight hours in the growing season, which is about April 15 to mid October as determined by garden manager. No-till section gardeners are not limited to dates set.
14. Remove all plants, stakes, cages, trellises, and any other inorganic materials used for gardening at date set by garden steward. Choosing to not clean up after the growing season may result in loss of gardening privileges for the next growing season.
15. Applicants are responsible for disposing own corn and sunflower stalks. Do not dispose in the garden's weed/waste area unless they are machine mulched first.
16. Vehicles are allowed to enter the garden site only for the delivery or loading equipment/produce. Exceptions on Board approval.
17. Growing illegal or poisonous plants is prohibited.
18. Produce from gardens is for personal use only and not for resale

Sign your name that you read and agreed to rules on the application form.

Welcome to MCG

RENTAL AGREEMENT

CONTACT INFORMATION

The MCG will use the information you provide to communicate garden information and announcements by email. Emails are not shared with other groups or organizations.

NAME _____

ADDRESS _____ CITY _____ ZIP _____

EMAIL _____ PHONE _____

PLOTS

Mark all that apply. Plots are assigned according to your request whenever possible. Any special requests will be addressed based on availability of resources. You will be notified with plot assignments, resource updates, etc. Please use the attached plot map to review plot arrangement. Registration forms requesting plots assigned last year must be postmarked, or received by **April 15**.

½ PLOT (\$15) PLOT (\$30) 2 PLOTS (\$60) 3 PLOTS (\$90) 4 PLOTS (\$120) RAISED BED/ ¼ no-till plot (\$8)

- I would like the same plot(s) assigned to me last season. Plot number(s): _____.
- I would like plot(s) _____
- I would like a plot in the *no-tilling* section of the garden. _____

PAYMENT

Make checks out to *Menomonie Community Garden or use Pay Pal*

DO NOT SEND CASH Registrations without payment are not processed until payment is received.

PLOT SPONSORSHIP

If you would like to invest in our plot grant program, mark the number of plots you like to sponsor and submit this form with payment. If plot sponsorships are not used during the season, the donation will be used for sponsorship initiatives.

½ PLOT (\$15) 1 PLOT (\$30) 2 PLOTS (\$60) 3 PLOTS (\$90) 4 PLOTS (\$120)

I hereby acknowledge I have read and understand the entirety of the Menomonie Community Garden Registration Packet. I acknowledge I will comply with the terms outlined within. I understand that choosing to not follow the guidelines set forth by the Menomonie Community Garden may result in forfeiture of my plot and gardening privileges.

SIGNATURE: _____ DATE: _____

COMPLETED REGISTRATIONS TO:

Menomonie Community Garden
c/o UW Extension Dunn County
3001 US Hwy 12, Suite 102
Menomonie, WI 54751-5569
PHONE 715.952.5637 Email: menomoniecommunitygarden@gmail.com

FOR OFFICE USE ONLY
DATE RECEIVED:
CHECK/MONEY ORDER:
AMOUNT:
PLOT(S) ASSIGNED:
DATE NOTIFIED: